

# Hustisford School District

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**District Office**

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**Heather Cramer**

District Administrator

**Corey Manlick**

Director Financial Services

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**Clint Bushey**

Principal

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Director of Special Education

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**Heather Cramer**

Principal

## **Business and Finance Committee Meeting Minutes of Tuesday, March 4, 2025**

The **Business and Finance Committee** of the Hustisford School District Board of Education met on Tuesday, March 4, 2025 at 5:00 p.m., in the Conference Room at Hustisford High School, 845 South Lake Street, Hustisford, WI 53034.

**Present:** Heather Cramer, District Administrator; Jamie Kulkee, member; and Steve Weinheimer, Chair; and Corey Manlick, Business Manager

### New Business:

- Budget Review—Current and Future—Mr. Manlick reported that he continues to work on outstanding checks. There are still 18 outstanding for a total of \$725.80. The Line of Credit and Short-Term borrow are both currently at zero. Mr. Manlick continues to work on reconciliations. This month, the expenditures are looking to be about \$3,250 above average. Mr. Manlick provided an update of monthly expenditures at this time. He will be providing information on the past three years of expenditures.
- School Finance 101 for March Board Meeting—This month at the March meeting, Special Education costs will be covered.
- Referendum Discussion-- The committee discussed referendum talking points. They viewed various flyers that were started and discussed communication. The committee discussed not having a mailing due to cost. We will rely on social media and the newsletter for getting the word out. Meeting dates are set for March 10 and 24.
- Future Program Planning—There was limited discussion on what happens if the referendum does not pass. The future planning is completely based on the April 1 election.
- Staffing Update—The district has provided verbal offers to a business education teacher and a long-term sub for special education. These will be on the board agenda for March.